



OHIO
UNIVERSITY

Fall Quarter 2009-2010 Monthly Payment Plan

Information and Instruction for Payment of Fees

The first fall quarter monthly payment plan eBill will be issued on August 17, 2009. Payment is due by September 3, 2009. You will not receive another eBill before the due date.

The eBill includes tuition and fees based on your actual registration and residence hall charges and meal plan charges indicated on your residence hall contract (if applicable) as of the eBill date. The eBill can be viewed from the eAccount link at www.ohio.edu/bursar.

If you do not plan to attend the Fall Quarter, use Web-registration to drop your classes **BEFORE** the first day of classes, September 8, 2009. By registering for classes, a student incurs a legal obligation to pay tuition and fees. **You will not receive another eBill before the September 3 due date.** Charges and payments which occur after the eBill is issued can be viewed through the recent activity link on the eAccount.

PAYMENT OPTIONS

- **eCheck:** eCheck payments can be made by logging in to your Office of the Bursar eAccount at www.ohiou.edu/bursar. There is no service charge associated with eCheck. Make sure that you follow the instructions carefully and properly input your bank's routing number and your account number (NOT your debit card number).
- **Check:** Make checks payable to Ohio University. Be sure the check is properly completed (date, the amount due and signature). Postdated checks will not be honored. Include the entire lower portion of the eBill with payment. The mailing address can be found on the eBill. Payment can also be made in person at the Bursar's Office.
- **Credit Card:** Credit or debit card payments can be made through the eAccount. A service charge of 2.9% of the transaction amount will be assessed. Cards accepted are Mastercard, American Express, and Discover.

A \$25 service charge will be assessed for all returned payments.

INFORMATION REGARDING OPTIONAL CHARGES

- **Domestic Student Health Insurance** - The Ohio University Board of Trustees has elected to make insurance coverage mandatory for all Athens campus students. Domestic students taking 7 or more credit hours will automatically be billed for the insurance and can waive only if they have existing comparable coverage. Students registered for fewer hours and who need health insurance should contact Hudson Health Center. For additional information on the insurance plan, visit <https://www.uhcsr.com/selfservicesupport/students/collegeStudents.aspx> and select Ohio University. If you waive the student health insurance during Fall, Winter, or Spring Quarter, you will not be assessed the charge again this academic year.

Ohio University assesses the health insurance premium on a quarterly basis to Athens campus students enrolled in 7 or more credit hours. The fall quarter premium is \$367.00 with a coverage period of September 1, 2009 to December 31, 2009. You may waive the health insurance if you are covered by another policy. If you are eligible for a waiver, please complete the waiver and reduce the balance due by \$122.00 (1/3 of the \$367.00 insurance charge). The remaining premium will automatically be removed from your account when the waiver is processed. **The deadline to submit an insurance waiver is October 12, 2009.**

- **International Student Health Insurance** – International students enrolled for one or more credit hour are automatically enrolled in the International Student Health Insurance plan. Ohio University assesses the health insurance premium of \$367.00 on a quarterly basis with a fall quarter coverage period of September 1, 2009 to December 31, 2009. International students may not waive this coverage. Questions should be directed to the International Student and Faculty Services Office.

- **WellBeing Plan** – All Athens Campus students are automatically billed the \$40.00 WellBeing Plan Fee. This plan is a student health care option that supports numerous enhancements to student health care (evening/weekend hours, 24/7 crisis intervention service, 13 free individual counseling sessions, unlimited free group mental health services, etc.). In return for participating in the WellBeing Plan, the Student Health Center will eliminate co-pays up to \$15 for office visits, lab work, and x-rays. Visit www.ohio.edu/wellbeing for more information. If you want to waive this charge, complete the waiver and reduce the balance due by \$13.00 (1/3 of the \$40.00 charge). The remaining amount will automatically be removed from your account when the waiver is processed. **The deadline to submit a WellBeing Plan waiver is October 12, 2009.**
- **Center for Student Legal Services** – All Athens Campus students are automatically billed the \$8.00 Center for Student Legal Services Fee. CSLS is a non-profit law office that provides legal consultation and representation to Ohio University students who pay the quarterly fee. For additional information, please refer to the CSLS website at www.studentlegalrights.org or call CSLS at 740-594-8093. If you wish to waive this fee, complete the waiver and reduce the balance due by \$8.00. **The deadline to submit a legal services waiver is October 12, 2009.** Students who opt out of the CSLS service in a given quarter will remain ineligible for services that quarter.
- **Waiver options:**
 - Print and return the completed waiver located on the bottom of your eBill via mail, fax, or in person.
 - Submit the waiver information electronically from the Bursar website.
 - Submit the waiver information electronically with your eCheck payment through your eAccount.
 - Send an email to bursar@ohio.edu. Specify the service(s) to be waived and include the student's name and student ID number. If waiving the health insurance, also include the name of the insurance company, and policy or group number.
 - Complete a waiver form at the cashier's window, Office of the Bursar, Chubb Hall 010.

REFUND OF FEES

Refer to the "Ohio University Catalog" for tuition refund information and the 2009-2010 Ohio University Residence and Dining Service Contract for residence hall/food service refund information.

FINANCIAL AID and REFUNDS

- All financial aid credits displayed on your eBill include awards that have been awarded as of the billing date through the Office of Student Financial Aid and Scholarships. Financial aid is equally divided among the three quarters of the academic year. Failure to take the appropriate number of credit hours or submit all required forms may result in the reduction or deletion of aid. Adjust the amount due for any financial aid adjustments that occur after the eBill is issued.
 - All checks and/or information regarding Outside Agency Scholarships/Outside Resources should be mailed to Office of Student Financial Aid and Scholarships, 020 Chubb Hall, Athens, OH 45701-2979 or faxed to 740-593-4140.
 - Federal Work-Study awards are not credited to your student account. Those funds are disbursed bi-weekly in the form of a payroll check based on hours worked.
 - If you wish to decline a portion or all of your financial aid awarded, you will need to adjust your eBill accordingly. You will need to recalculate the amount due because that financial aid award is calculated in the amount due. For example, if you are declining a loan, add back the loan amount listed to the amount due.
 - Financial aid proceeds in excess of your Fall Quarter tuition and fees will be refunded via direct deposit beginning September 8, 2009, or via check beginning September 11, 2009.
 - Direct Deposit - Refunds via direct deposit are processed daily. Enroll in direct deposit online at www.ohio.edu/bursar. Please note that if you have direct deposit for your University payroll, you will still need to submit a direct deposit application with the Office of the Bursar.
 - Check - Refunds via paper check are processed once each week and mailed to the student's local address. It is your responsibility to update your local address with the Office of the Registrar by September 1, 2009, at www.ohio.edu/registrar/.